



## Legacy Fund

A grant giving fund to deliver a legacy from the London 2012 Olympic and Paralympic Games

### Guidelines

Grassroots community organisations within a three mile radius of Sheffield Olympic Legacy Park are invited to apply for grants of up to £1,000 to fund their activities addressing physical and mental health and wellbeing.

We know that a wide variety of local charities, social enterprises and community groups are doing incredible work to support people through providing physical and mental health and wellbeing activities. Thanks to the generosity of Sheffield Olympic Legacy Park partners, we are able to make small grants to community organisations to support this work.

We are particularly keen to see applications from organisations led by and/or providing support to minoritized and marginalised communities in this area of Sheffield.

### How much can I apply for?

Up to £1,000, to be spent within one year.

Consortiums bringing together more than one community organisation in a single bid can apply for larger grants of up to £5,000. Your application should identify one organisation as the lead applicant who will hold the grant and be accountable for it, and should explain how and why the organisations are working together.

### When can I apply?

Applications are open now.

We aim to let applicants the know the result of their application within 6 weeks.

### Aims and priorities:

These grants are to support community organisations in providing vital services and activities which help support physical and mental health and wellbeing and reduce social isolation.

Priority will be given to local, grassroots community organisations delivering frontline services.



## Who can apply?

Grants are available to community organisations working within a three mile radius of Sheffield Olympic Legacy Park. This includes charities, community groups and not-for-profit social enterprises. To be eligible for a grant you must:

- Have a governing document (e.g. a constitution or memorandum of association),
- Have a board or management committee of at least three unrelated people,
- Have a bank account in the name of the group requiring at least two unrelated signatories, and
- Have beneficiaries who live within a three mile radius of Sheffield Olympic Legacy Park.

We are particularly keen to see applications from minoritized and marginalised communities.

Priority will be given to local, grass-roots organisations.

## What can I spend the money on?

The grant should support your activity to support people with physical and mental health and wellbeing activities. That might be a particular project, or it might be a contribution to your overall costs if your organisation's general activity is relevant to this aim.

If your application includes staff costs, we encourage you to pay at least the real [Living Wage](#).

Don't forget to include a fair share of overheads like rent, utilities, and admin or management costs needed to support your work.

If your application includes items of equipment or building work (capital items) we would expect you to explain in the application how these are relevant and necessary for the work you are doing to support the services and activities being delivered.

Where relevant, we expect you to shop around to find the best value for money. For any individual items costing over £200 we'll expect you to attach a quote to your application.

For more information about how to develop a project budget, see this [SYFAB information sheet](#).

## What cannot be funded?

Grants cannot be awarded to fund:

- For-profit organisations, statutory organisations (e.g. schools and hospitals) or overseas organisations
- Retrospective funding (activity and costs that have already taken place or repayment of money which has already been spent)
- Overseas trips or expeditions
- Grant-making to other organisations and/or individuals

- Organisations or activities primarily for the benefit of animals rather than people
- Activity that promotes a particular political or religious point of view

We can fund religious organisations (like a church, mosque or gurdwara) delivering activity which benefits the community, but we cannot fund religious services or activity intended to promote a particular religion.

If activity is intended to target a particular group of people (ethnicity, gender, religion, etc.) there should be a good reason for this, for example is this the best way to redress an existing inequality or to ensure services reach a group which would otherwise be underserved or marginalised.

## How do I apply?

To apply, please complete our online application form [here](#).

## What happens after I apply?

### Decision making:

Your application will be assessed against the criteria, aims and priorities above. We may contact you to ask some additional questions, or to arrange an assessment visit to your organisation. Our panel of independent volunteers will consider your application and decide whether or not a grant should be awarded. The panel's decision is final.

If your application does not meet our criteria, or if the panel decide it is not a priority for funding, we will contact you to let you know.

You can expect to hear the outcome of your application within 6 weeks.

### Payment:

If the panel decide to award a grant, we will inform you by email and pay the grant by BACS transfer.

### Reporting:

We're keen to understand what difference our grants make, and to share good stories with our donors and supporters. We also want you to learn from delivering your project, and to share that learning with us and with others. Finally, we have to ensure that funding has been appropriately spent, in line with your application and our terms and conditions.

For all of these reasons, we'll ask you to send us an **end of grant report**, confirming your expenditure and sharing information about the difference the grant has made to your organisation and beneficiaries. This must be completed six weeks after the grant has been spent or the activity has finished. We'll send you a link to the online end of grant report form around the same time as we make your grant payment.

South  
Yorkshire's  
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Foundation



Sheffield  
Olympic  
Legacy Park

We might also arrange to come and visit your project, or contact you during the project to discuss your progress.

## Contact us

If you're ready to apply, complete the [online application form](#).

If you would like more information or to discuss your application please get in touch with the Grants Team via [grants@sycf.org.uk](mailto:grants@sycf.org.uk).

If you would like more support to make an application, please contact our colleagues at [SYFAB](#) who will be happy to help you.