



South Yorkshire's  
**Community  
Foundation**

# **Sir Samuel Osborn Deed of Gift Relief Fund**

**Guidelines for applicants**

*The SYCF Grants Team*

**Local knowledge.  
Wise investment.  
Stronger communities.**

## What do we fund?

The object of the charity is the relief of persons who are in need and suffering, hardship or distress.

Grants are made according to two main categories:

- education and
- special Needs

This fund is to primarily assist former employees of the Samuel Osborn Company, or one of its subsidiaries, on or before July 1978, and/or their direct linear descendants (e.g. son/daughter, grandson etc.).

## Grants for education or training:

- grants up to £1,000 are available for costs associated with undertaking any training or education, for example, books, equipment and living costs

## Special needs grants:

Discretionary grants are available to those demonstrating need for:

- convalescent or recuperative holidays or care
- medical comforts or equipment not available through the NHS
- other pressing needs on a case by case basis

## What we do not fund

- individuals with large personal reserves of money
- medical items available through the NHS

## How to apply

If you would like to apply, please complete the application form downloadable from the SYCF website – [www.sycf.org.uk](http://www.sycf.org.uk) and return it to the Foundation.

Alternatively, if you feel that you would like to discuss it in more detail, please telephone the Grants Team on 0114 242 4924

*NB: Due to high demand for the fund, the panel will meet once a year in June.*

## What you will need

You will need to provide copies of any written evidence of your connection to the Samuel Osborn Company, if applicable.

## What happens once we have received your completed application?

- we aim to assess applications within 12 weeks of the deadline your completed application form with all enclosures
- your application will undergo an initial check for correct completion, and eligibility. You may be contacted at this stage to provide further information
- any details you provide will be treated as strictly confidential
- we will confirm to you, in writing, the outcome of your application

## Grant conditions

- you must comply with all special conditions included in the grant offer letter and any attached correspondence
- the grant will be used for the sole purposes as stated on the application form, and any changes confirmed in writing in advance of the grant being awarded, if this is not possible, then the grant must be returned to the Foundation
- if the grant is misused, the full amount of the grant must be paid back to the Foundation (Sir Samuel Osborn Deed of Gift Relief Fund)
- any assets bought with a Sir Samuel Osborn Deed of Gift Relief Fund grant cannot be sold, disposed of or given away to any other group or individual without prior approval in writing of the Foundation on behalf of the Relief Fund